

GOVERNMENT OF PAKISTAN
MINISTRY OF HOUSING AND WORKS
PHA FOUNDATION

[Form S.190 (Revised)]



Verification Roll for candidates for appointment under the Government to be filled in by the candidate in his own handwriting. _____

1. The name of the post in which the candidate to be appointed _____
2. Full name (in block letters) with sur name & aliases if any Mr./Miss/Mrs. _____

3. Previous name if any & reasons for change. _____
4. Father's name in full with occupation & income if any. _____
5. Date & place of birth of the candidate gives full address. _____

6. Description:

- a. (1) Height _____
- (2) Build i.e. heavy/medium/light _____
- (3) Frame i.e. large/medium/thin _____
- (4) Complexion _____
- (5) Color of hair _____
- (6) Color of eyes _____
- (7) Visible marks of identification _____
- b. (1) Religion by birth _____
- (2) Present Religion _____

7. Residential address (with telephone number if any)

(a) Present _____

(b) Permanent _____

8. Nationality

(a) Pakistani National by birth/migration/naturalization

(b) If naturalized/migrated:

(1) Previous nationality and address _____

(2) Date of migration _____

(3) Citizenship/naturalization certificate particulars i.e. No. date and place of issue etc

(a) National identity card No. date and place of issue _____

9. Local and other address during the last 10 years where the candidate has stayed for more than six months.

ADDRESS	FROM	TO

10. Educational qualifications showing places of education from the age of 10 years.

Name & place of School & College etc.	From	To	Major field of study	Certificate/diploma/degree obtained

Note. A certificate of good character from the head of educational institution last attended by the candidate **(to be attached)**

11. Knowledge of language: _____

12. Can understand

Can speak

Can write

13. Any distinctions obtained in literacy, sports or miscellaneous fields:

14. a. Are you capable of sustained physical and mental activity? Yes/No

b. Have you had serious illness or any operation in the past three years? Yes/No

c. How many days you lost from work in the past three years? Yes/No

15. Has there been any case of mental/ nervous illness in your close relatives? Yes/No

16. a. Do you take alcohol?

b. Do you gamble?

17. a. Government officers or firms with full description and address where candidate previously worked and the reasons for leaving:

Offices	Designation & pay	From	To	Reasons for leaving

b. Present occupation if any:

Offices	Designation & pay	From	To	Reasons for leaving

Note: certificate of performance from the head of the institution last served by the application (to be attached).

18. Office/firms with full descriptions and addresses where the candidate previously applied without success:

Offices/Firms	When applied for appointment	Job for which applied

19. Particulars of wife (or husband as the case may be) candidates:

a. Full name with father's name

b. Nationality

- c. Religion
- d. Date of birth
- e. Place of birth
- f. Occupation, If any
- g. Income, If any

20. Particulars of children

Name	sex	Date of birth	Recent address
(a).	_____	_____	_____
(b).	_____	_____	_____
(c).	_____	_____	_____
(d).	_____	_____	_____

21. Particulars of children or dependents educated or receiving education:

- a. Name of child
- b. Relationship
- c. Name of institution
- d. City/country
- e. Period of education abroad
- f. How financed

22. Full particulars of candidate's near relationships who are in government service in Pakistan and else where specifying the posts held and where posted.

Name of Relationship	Relationship	Post Held	Place of Duty

23. Particulars of near relatives/depends abroad:

Name with Relationship	Nationality	Occupation	Place of Resident

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____
- h. _____

24. Assets:

Immovable	Value	Model of acquiring

b. Movable of more than Rs. 10,000/-

Total Value _____

Membership of Clubs, Political Parties and Associations (Past and Present)
(Name of Organization with date of joining and leaving):

Name of club party	From	To

26. Details of travels abroad (including travels for education or training) _____

a. Passport particulars if any _____

b. Including No. date and place of issue _____

c. Countries for which valid _____

d. Period of validity _____

27. Name with address of at least two references in Pakistan. Who can testify to the candidate's character and antecedents.

NAME	ADDRESS

28. Name and address of your close friends:

NAME	ADDRESS

29. Whether arrested, prosecuted, convicted, restricted or extended in any case, political or otherwise. If so full particulars including dates should be furnished

30. Finger Prints:

Place _____ Dated _____ Signature _____

a. Candidate for appointment to _____

_____ hereby certify and solemnly affirm that my answers to the above questions are correct to the best of my knowledge and belief.

b. I fully understand that if the above statement is false in any material respect, or omits any material information my appointment is liable to be rejected/terminal and shall render me to legal and disciplinary action including dismissal if I am already in Government Service.

Signature-----
Place

Date-----

To be filled in by the Superintended of police, etc. concerned at request of Ministry/Division/ Office/ Federal Public Service Commission.

Superintendent of Police Place-----

Date-----

D.I.G. Special Branch Place-----

Date-----

Director Intelligence Bureau Place-----

Date-----

FAMILY PARTICULARS

Note: - Full information in respect of wife (Husband in female employees). Father, Mother, Sisters, Brothers, Father-in-Law, and should be furnished as under. In case of wife (or husband as the case may be) additional information in respect of her maiden name, date and place of birth, date and place of marriage, nationality and religion before marriage should also be furnished in remarks column.

1	Full Name	
2	Relationship	
3	Age	
4	Nationality	
5	Religion	
6	Sect	
7	Occupation with complete details	
8	Whether dependent on you	
9	Residential address	
10	Political	
11	Remarks	

Superintendent of Police Address Place -----

D.I.G. Special Branch Address Place -----

Director Intelligence Bureau Place -----

PROFORMA OF VERIFICATION OF EMPLOYEES CREDENTIALS INCLUDING ANTECEDENTS, EDUCATION, QUALIFICATION, AGE AND EXPERIENCE

1	2	3	4	5	6	7
S.NO.	Name of officer/official	Father Name	Date of Advertisement/ Requisition	Date of Recruitment	Date of Joining	Date of Regularization
8	9	10	11	12	13	14
Date of Birth	Age	Required age in Advertisement/post	CNIC	Provincial Quota	Domicile	
					<u>Province</u>	<u>District</u>
15	16	17	18	19	20	21
Domicile Verification	Qualification	Required Qualification	Verification status of Degrees/Certificate	Experience	Required Experience	Status of Verification of Experience
22	23	24	25			
Verification status of Antecedents				Remarks		Signature _____
IB	District Police	Special Branch				
						_____ Thumb Impression